

MINUTES OF MEETING  
BAYTREE  
COMMUNITY DEVELOPMENT DISTRICT

A meeting of the Audit Committee of the Baytree Community Development District was held Wednesday, August 3, 2016 at 1:30 p.m. at the Baytree National Golf Links Meeting Room, 8207 National Drive, Melbourne, Florida.

Present were:

Nancy O'Hare

Chairman

Carol Witcher

G. Mel Mills

Edward Rizzotti

Maria Hernandez

Jason Showe

Michael Pawelczyk

Melissa DeFrancesco

Alan Scheerer

Mark Sweat

Several Residents

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Showe called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of June 1, 2016 Meeting**

Mr. Showe: These are provided in your agenda packet and we can take any corrections or changes to those at this time.

On MOTION by Mr. Mills, seconded by Mr. Rizzotti, with all in favor, the minutes of the June 1, 2016 meeting were approved.
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#### FOURTH ORDER OF BUSINESS

#### Tally of Audit Committee Members Rankings and Selection of an Auditor

Mr. Showe: If you look at the pricing table the lowest priced vendor for the first year was Grau & Associates and they have been doing work for several years here. If you rank just the pricing you would get Grau & Associates at 20 points, Berger Toombs, Elam, Gaines & Frank 19.6 points, Carr, Riggs & Ingram 13.4 points, and McDirmit Davis with 16.8 points. Grau & Associates bid \$3,200 and you currently paid them for the last audit \$3,800 just for reference. There are a couple different ways you can vote. You can rank them 1, 2, 3, and 4 or you can go through each of your individual tallies.

Mr. Rizzotti: We should just vote by 1, 2, 3, and 4. I recommend Grau & Associates. We have had them for a long time and they do excellent work. I have read through all of the others ones and I still find them the best. The prices are right and they only go up \$100 each year.

Ms. Hernandez: I vote Grau & Associates but I do like that we went to other vendors and I think that is very healthy. We've looked at others and given them an opportunity but Grau came in the lowest bid and they have been good so I see no reason to change.

Mr. Pawelczyk: You need to rank them 1 through 3 at this point as the Audit Committee and as we go back to the Board then you will accept the Audit Committee's recommendation.

Mr. Rizzotti: Number one is Grau & Associates, two is Berger Toombs, Elam, Gaines & Frank, three is McDirmit Davis, and four is Carr, Riggs & Ingram.

Ms. O'Hare: That is what I have.

Mr. Mills: I have Berger Toombs at number one only because it is a fresh outlook and they have a lot of experience with CDD's and communities. Number two is Grau & Associates, third is Carr Riggs, and number four was McDirmit Davis. I have no problem with Grau & Associates at all.

Ms. Hernandez: I have exactly what Mr. Rizzotti and Ms. O'Hare had.

Ms. Witcher: From what I looked at yes.

Mr. Pawelczyk: At this point we would look for a motion to rank the firms 1 through 4 and if you want to move to accept the ranking as announced by Mr. Rizzotti you can do that or you can accept Mr. Mills ranking. From a motion stand point that would be the best thing to do.

On MOTION by Ms. Hernandez, seconded by Mr. Mills, with all in favor, Mr. Rizzotti's ranking of auditors was accepted.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Hernandez, seconded by Mr. Mills, with all in favor, the Audit Committee was adjourned at 1:36 p.m.